

20 September 2020

To Whom it May Concern,

Michael Norton – example has been part of the Monaro Panther's Under 18s Division 3 Team during the 2020 season. **Michael** participated in the entire season, playing weekly between April 2020 and September 2020.

Cheers,

Mr David Thorpe

Team Coach - Under 18s Division 3
0418 123 XXX/or email address

Ogilvie High School



To Whom it May Concern,

Inga McCrossin - example has participated in co-curricular Drama activities at Ogilvie High School.

In 2018 **Inga** was part of the cast of "*Hamilton*". As part of the cast, Inga was involved in an extensive rehearsal process over a period of 5 months, with approximately 8 hours of rehearsals each week.

Cheers,

Mr Gary Parker

Drama Teacher, Ogilvie High
February 2019



Volunteering Reference

[Your name here]

Jake Example is a junior referee at Belsouth Football Club.

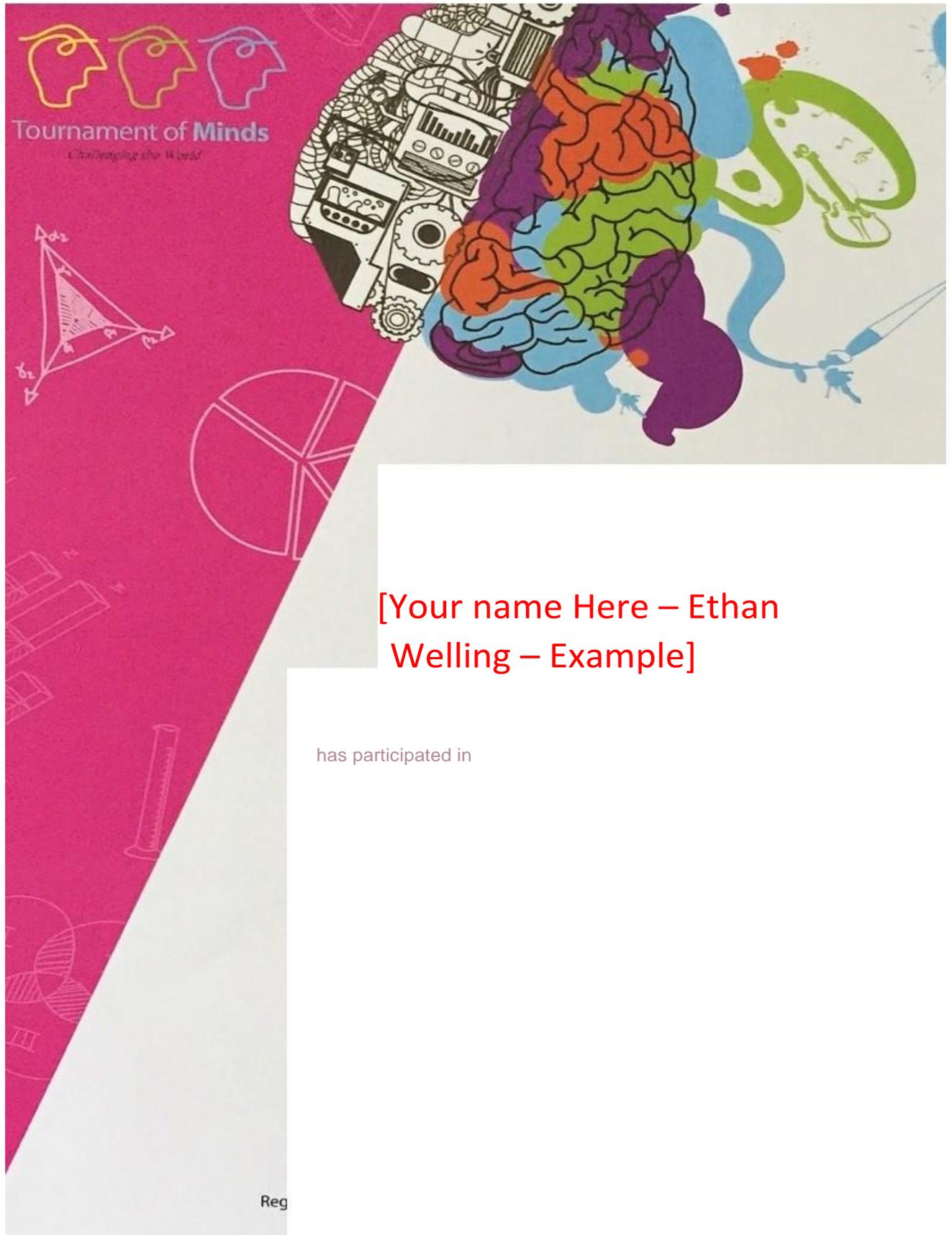
As well as being a very capable referee, **Jake** has shown a willingness to help advance the cause of refereeing more broadly.

Over the 208 and 2019 seasons, Jake recorded 45 hours of volunteering with our organisation. During these hours, he assisted with a rank of club activities.

Kind Regards,

Name and title of position,
Belsouth Football Club
02 6288 XXXX

Certificate of Participation example



[Your name Here – Ethan
Welling – Example]

has participated in

Reg

TOURNAMENT OF MINDS

2020

NSW REGIONAL FINAL

SOMERSET
Storyfest™

[Your name here]

was shortlisted in the 2020 Somerset National
Novella Writing Competition.



To Whom it May Concern,

Meera Sharma - Example is a student at Marian Catholic College. From Term Four 2020 to the end of Term Three 2021, **Meera** will hold the position of college vice-captain. This position requires **Meera** to work with the student leadership team and meet regularly with the principal to discuss plans and ideas.

With regards,

Name of Person who is signing this

Deputy Principal Title of person on signed this
March 2021

Team Sport example



1249 Bellarine Hwy (B110)
Wallington Geelong 3222
PO box 370 Leopold Victoria
Ph: (03) 52507200

10 May 2019

To Whom it May Concern,

This letter serves to confirm that **Jennifer Chan - Example** was employed as a life guard at Adventure Park, Geelong, Victoria from 20 October 2018 through 4 May 2019.

During this period, **Jennifer** worked anywhere from 8 hours per week, up to 25 hours as required.

Front of House Duty Manager,
Adventure Park Geelong
(03) 5882 XXXX